



West Texas A&M University™

INTERNATIONAL STUDENT SERVICES

ACADEMIC ADVISOR'S REQUEST (Program Extension)

Upon review of the academic degree plan for _____ (Student's name), _____ (Buff ID #), I have determined the student needs the following courses to complete degree requirements.

List course:

Course Name	SEMESTER ENROLLED				YEAR
	SPRING	FALL	SUMMER I	SUMMER II	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Based on the courses listed, I have determined that the student should complete degree requirements by _____ (MM/YYYY.)

I attest the delay in degree completion is not due to academic suspension or repeated failures.

Reason for Delay:

I would like to request a program extension for this student based on the following academic reasons:

- Student changed their plan of study by adding an additional major or minor and needs additional time to complete course work.
- The student is a graduate student who has had research difficulties, change in research topics, or unexpected research problems.
- The student had problems with course rotation schedules.
- The student had extensive leveling course work within their academic degree program.

Advisor's Signature: _____ Date: _____